

Forward Plan

1 December 2011 to 31 March 2012

What is the forward plan?

The forward plan is a list of the key decisions and other planned Cabinet and Cabinet Member decisions the council intends to take over a four-month period from 1 December 2011. The plan is updated monthly and published at least 14 days before it comes into effect.

What is a key decision?

Key decisions are defined as decisions which, in the view of the relevant Strategic Director, are likely:

- to incur expenditure or make savings which are significant
- to be significant in its effect on communities within more than one ward

Officers may also include other items that do not fit the above definition in the forward plan on a voluntary basis.

What does the forward plan tell me?

The plan gives information about:

- what decisions (key and otherwise) are coming forward in the next four months and beyond
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers. Most key decisions are taken at public meetings.

Who are the members of the Cabinet?

- [Councillor Matthew Barber](#) (Leader) – responsible for corporate strategy and finance
- [Councillor Roger Cox](#) (Deputy Leader) – responsible for planning and housing
- [Councillor Yvonne Constance](#) – responsible for legal and democratic services, human resources, IT, and customer services
- [Councillor Reg Waite](#) – responsible for commercial services
- [Councillor Elaine Ware](#) – responsible for economy, leisure and property

How do I make contact?

Each entry in the plan indicates the names of all the relevant people to contact about that particular item.

The telephone numbers for the relevant officers are listed in the individual entries in the forward plan. The contact details for the Cabinet Members are available on the Council's website www.whitehorsedc.gov.uk or by telephoning the Council offices on 01235 520202.

How do I get copies of agenda papers?

The agenda papers for Cabinet meetings are available five working days before the meeting on the Council's website www.whitehorsedc.gov.uk. Alternatively you can contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: steve.culliford@southandvale.gov.uk.

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic Services by 10am on the day of the meeting. Please contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: steve.culliford@southandvale.gov.uk.

Forward Plan

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	CABINET MEMBER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Science Vale UK - Enterprise Zone Local Development Orders, award and enter into a contract for preparation work	KEY	Cabinet December 2011	November 2011	Councillor Matthew Barber	Consult Cabinet members	Toby Warren Tel. (01235) 547695 Email: toby.warren@southandvale.gov.uk	Cabinet report
Westway, Botley	KEY	Cabinet member for economy, leisure and property December 2011	September 2011	Councillor Elaine Ware	Consult Cabinet members	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: chris.tyson@southandvale.gov.uk	Cabinet delegated decision form
Fit for the future - appointment of consultants for stage 2	KEY	Cabinet 9 Dec 2011	December 2011	Councillor Matthew Barber	Consult Cabinet members	Sarah Longman Tel. (01235) 520202 Email: sarah.longman@southandvale.gov.uk	Cabinet report
Public art for Great Western Park, Didcot - to approve of draft strategies/schemes/programmes for consultation	No	Cabinet member for economy, leisure and property December 2011	December 2011	Councillor Elaine Ware	Consult South Oxfordshire District Council	Emma Dolman Tel. (01235) 515131 Email: emma.dolman@southoxon.gov.uk	Cabinet delegated decision form

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	EXECUTIVE PORTFOLIO HOLDER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Council tax base	Council decision	Cabinet 9 Dec 2011 Council 14 Dec 2011	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report
Agency agreement and car park order for Rye Farm and Hales Meadow, Abingdon	KEY	Cabinet 9 Dec 2011	December 2011	Councillor Elaine Ware	Consult Cabinet member and South Oxfordshire District Council	John Backley Tel. (01235) 540443 Email: john.backley@southandvale.gov.uk	Cabinet report
Better ways to pay	KEY	Cabinet January 2012	December 2011	Councillor Matthew Barber	Consult Cabinet members	Geoff Bushell Tel. (01235) 547689 Email: geoff.bushell@southandvale.gov.uk	Cabinet report
Budget 2012/13	Council decision	Cabinet 10 Feb 2012 Council 22 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members Consult Scrutiny Committee	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report
Corporate plan review	KEY	Cabinet 10 Feb 2012	Cabinet is consulting on the draft corporate plan.	Councillor Matthew Barber	Consult Cabinet member Consult Scrutiny Committee	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southandvale.gov.uk	Cabinet report

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Local development framework core strategy	KEY	Cabinet 10 Feb 2012	January 2011	Councillor Roger Cox	Consult Cabinet member	Miles Thompson Tel. (01235) 540339 Email: miles.thompson@southandvale.gov.uk	Cabinet report
Prioritising capital expenditure on corporate properties	KEY	Cabinet 10 Feb 2012	January 2011	Councillor Elaine Ware	Consult Cabinet member	Suzanne Malcolm, Economic Development Manager Tel. (01235) 540542 Email: suzanne.malcolm@southandvale.gov.uk	Cabinet report
Science Vale UK - Enterprise Zone Local Development Orders, orders for consultation	KEY	Cabinet 10 Feb 2012	December 2011	Councillor Roger Cox	Consult Cabinet members	Adrian Duffield, Head of Planning Tel. (01235) 540340 Email: adrian.duffield@southandvale.gov.uk	Cabinet report
Review of bins policy	KEY	Cabinet 10 Feb 2012	Septembe r 2011	Councillor Reg Waite	Consult Cabinet members	Ian Matten Tel. (01235) 540373 Email: ian.matten@southandvale.gov.uk	Cabinet report
Leisure and civic halls participation strategy	KEY	Cabinet 10 Feb 2012	August 2011	Councillor Elaine Ware	Consult Cabinet members	Kate Arnold Tel. (01235) 540417 Email: kate.arnold@southandvale.gov.uk	Cabinet report
Council tax setting	Council decision	Cabinet 10 Feb 2012 Council 22 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report

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Budget monitoring quarter 3	No	Cabinet 10 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report
Treasury management strategy	Council decision	Cabinet 10 Feb 2012 Council 22 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report
Public art for Great Western Park, Didcot - to approve the scheme	No	Cabinet 10 Feb 2012	December 2011	Councillor Elaine Ware	Consult South Oxfordshire District Council	Emma Dolman Tel. (01235) 515131 Email: emma.dolman@southandvale.gov.uk	Cabinet report
To approve a leisure participation strategy	No	Cabinet 10 Feb 2012	December 2011	Councillor Elaine Ware	Consult Cabinet members	Kate Arnold Tel. (01235) 540416 Email: kate.arnold@southandvale.gov.uk	Cabinet report
To approve the allocation of £200,000 capital funding for essential repairs and refurbishment works at the council's leisure centres during 2012/13	KEY	Cabinet 9 Mar 2012	December 2011	Councillor Elaine Ware	Consult Cabinet members	Chris Webb Tel. (01235) 540358 Email: chris.webb@southandvale.gov.uk	Cabinet report